NEW YORK STATE | Office of Cannabis Management

GET READY, GET SET: GRANT READINESS

NYS COMMUNITY GRANT REINVESTMENT FUND (CGRF)

DECEMBER 23, 2025

AGENDA

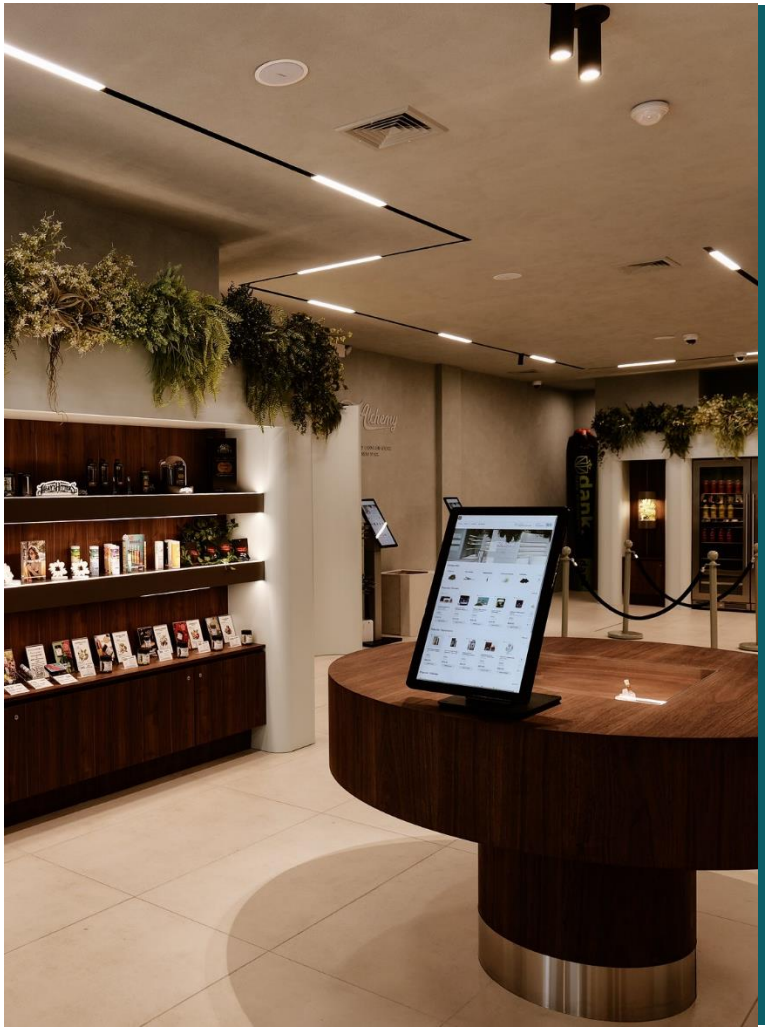
i. About the MRTA

ii. CGRF 2026 Grant Cycle

iii. SFS Prequalification

iv. How to Apply

v. Questions



HOW NEW YORK STATE LEGALIZED CANNABIS

- Marijuana Regulation & Taxation Act (MRTA) legalized adult-use cannabis in March 2021
- Created the NYS Office of Cannabis Management (OCM)
- The MRTA outlined the **Community Grants Reinvestment Fund** to reinvest in communities disproportionately affected by past federal and state drug policies.

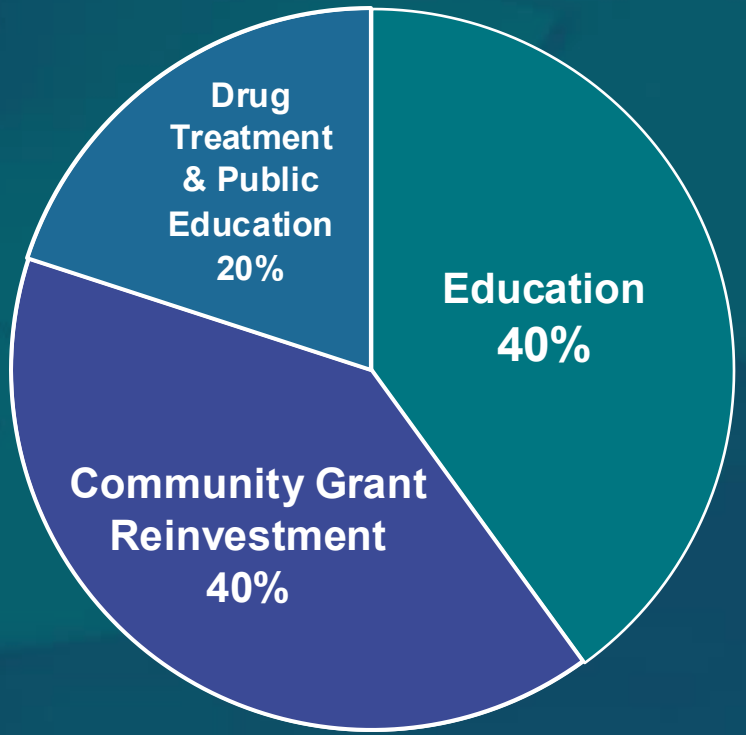
NEW YORK STATE | Office of Cannabis Management

NYS CANNABIS TAX REVENUE FUND

All cannabis tax revenue is deposited into the Cannabis Revenue Fund in accordance with State Finance Law § 99-ii(3).

AFTER COST OF IMPLEMENTATION, 40% TO COMMUNITY GRANTS REINVESTMENT FUND

Can issue grants to CBOs & local government entities for community reinvestment in disproportionately affected communities & cannabis market social equity initiatives



TAXES & DISTRIBUTION

- **13% state excise tax** on the sale of cannabis products by a retailer to a cannabis consumer.
  - 9% State Tax
  - 4% Local excise tax

- **4% local excise tax** rate at retail price.
  - **25% to county, 75% to city/town/village**
  - Villages within towns may establish their own revenue distribution agreements

- Distribution of the monies will be sent by the Office of the State Comptroller to the counties on **January**, **April**, **July**, **October** of each year. The distributions may be made in other months, depending on when returns are filed with Tax.

CANNABIS ADVISORY BOARD (CAB)

- The CAB governs the CGRF & sets annual priorities.
- CAB is 13 voting members tasked with advising the CCB and governing the CGRF.
- CAB meets publicly throughout the year.

Scan the QR code to learn more about the **Cannabis Advisory Board (CAB)**.

COMMUNITY REINVESTMENT PROGRAM 2026 GRANT CYCLE

RFA LAUNCH: EARLY 2026

PURPOSE OF CGRF

To "*reinvest in communities disproportionally affected by past federal and state drug policies*"

- (§ 99-kk(4)).

Communities Disproportionally Affected:

1) Communities Disproportional Impacted (CDI) Maps
2) Other data sources, historic analysis, and/or community indicators.

Scan the QR code to view the **Communities Disproportional Impacted (CDI) Map**.

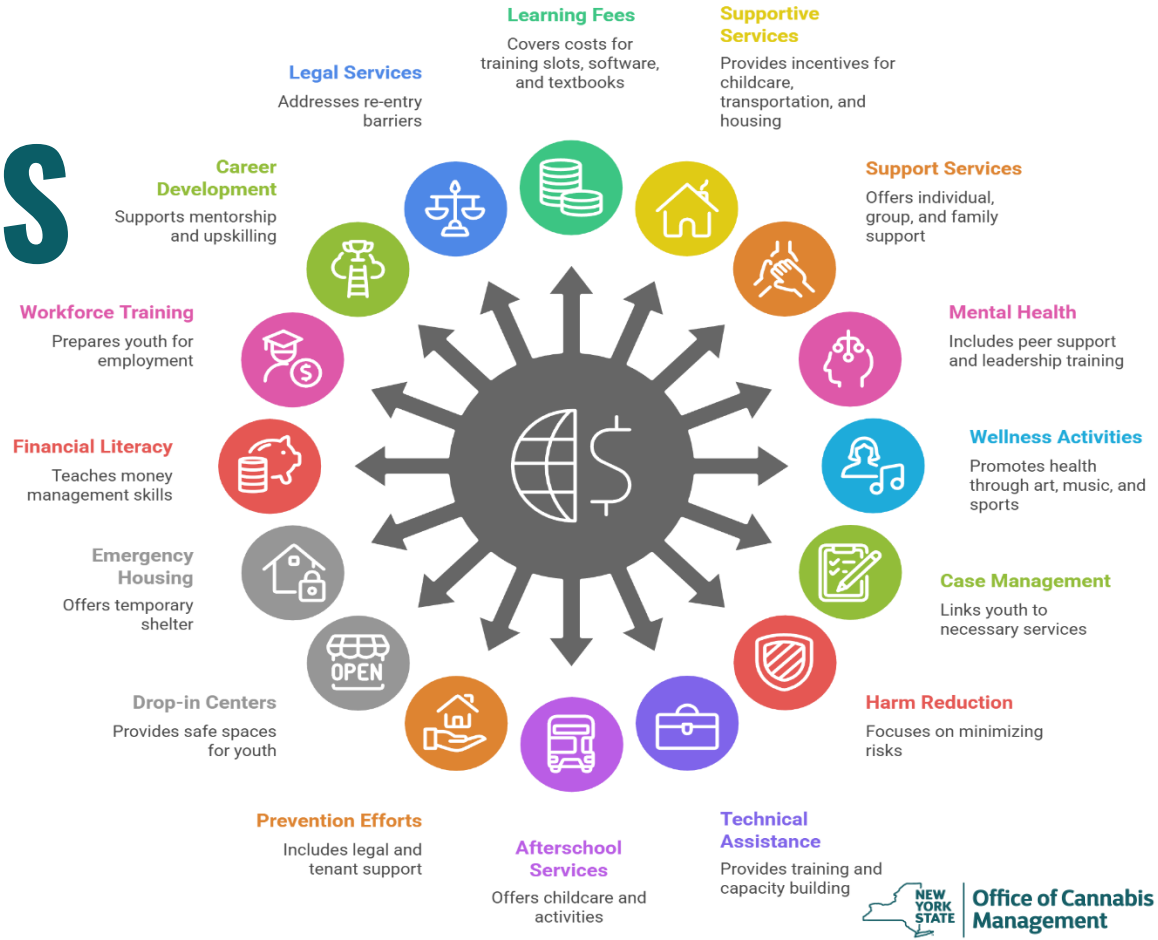
WHO & WHAT WE FUND

501c3 non-profit organizations working with youth ages 0-24 and their families in five core areas:

- Mental Health
- Substance Use Disorder Services
- Harm Reduction
- Housing
- Workforce Development

EXAMPLE ACTIVITIES

We welcome a wide approaches to the 5 programmatic funding areas.



NEW YORK STATE | Office of Cannabis Management

EXAMPLES OF PAST PROJECTS

- To meet past participants and learn of their work, scan QR code or visit: **cannabis.ny.gov/cgrf-awardee-booklet**

ELIGIBLE

Lead Applicant **must:**

- be a 501c3 non-profit organizations providing youth services in New York State, and
- show minimum organizational expenditures of $50,000

INELIGIBLE

- **Individuals**
- **Governmental agencies**
- **Private businesses**

Collaborations and fiscally sponsored projects welcome!

FUNDING AMOUNTS

- Total Available: $5,000,000
- Award amounts are based on an organization's total expenditures from most recent tax return (i.e. 990 or 990-EZ)
- Applications are divided, evaluated and awarded by "Tier 1" and "Tier 2"

Important Note:
Applicants should submit a budget request for the award amount aligned with their size.

	Tier 1 Award Schedule	
	Operating Expense	Grant Amount
1	$0 - $49,999	Not Eligible
2	$50,000 - $74,999	$25,000
3	$75,000 - $99,999	$37,500
4	$100,000 - $124,999	$50,000
5	$125,000 - $149,999	$62,500
6	$150,000 - $174,999	$75,000
7	$175,000 - $199,999	$87,500
8	$200,000 - $2,499,999	$100,000

	Tier 2 Award Schedule	
	Total Org Expenditure	Award Amount
1	$2,500,000 and above	$100,000

APPLICATION

Anticipated Publication: **Early 2026**

1. Organizational Background & History
2. Project Proposal
3. Budget

Read the RFA Closely!

Be prepared to explain how your organization & leadership is **rooted** in communities that faced disproportionate harms of the drug war.

Be prepared to explain how your proposal seeks to **reinvest** in communities disproportionally affected by past federal and state drug policies.

HOW TO APPLY:
SFS PREQUALIFICATION

STATEWIDE FINANCIAL SYSTEM (SFS)

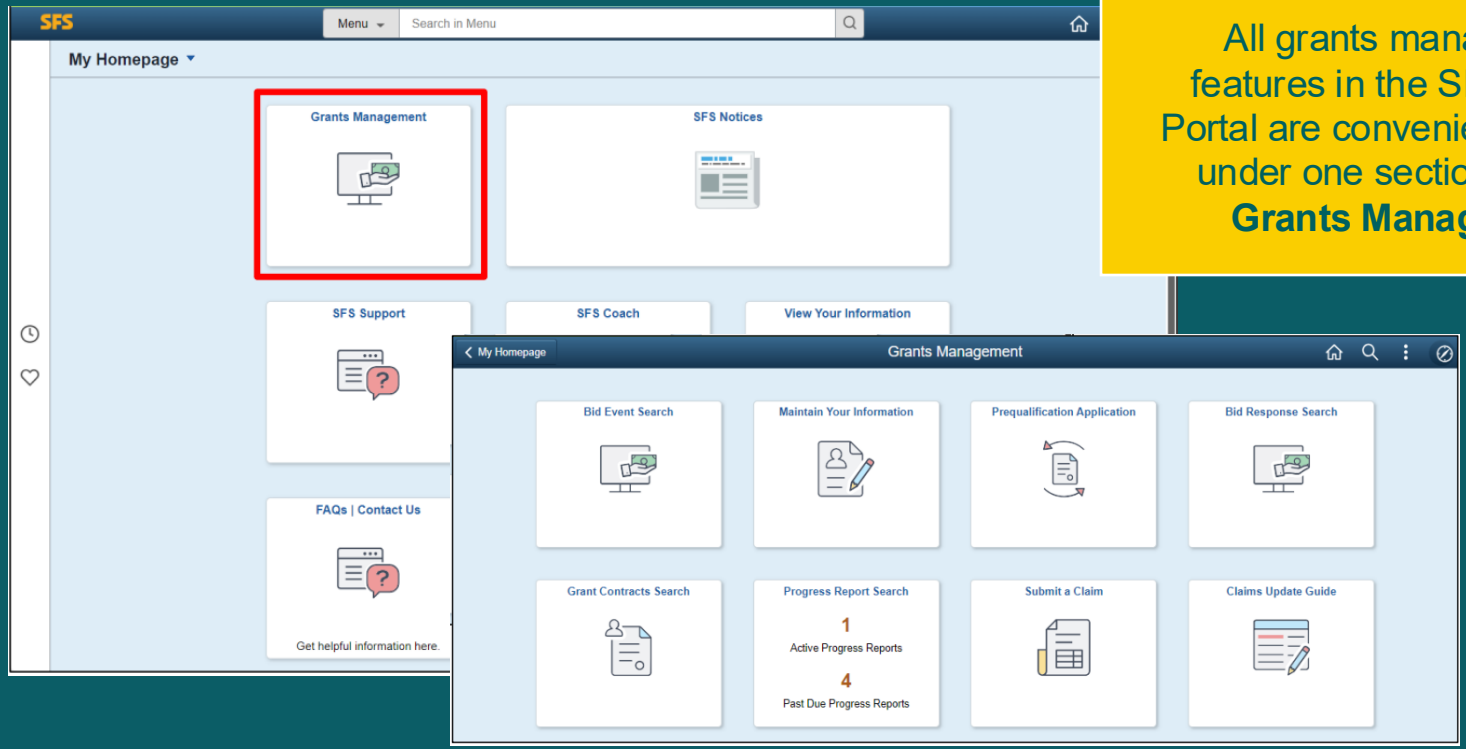
The Statewide Financial System (SFS) is New York State Government's accounting and financial management system.

- In SFS, organizations can:
  - Identify Grant Opportunities
  - **Complete Prequalification***
  - Managing Contracts
  - Receive Electronic Payment

- Questions about SFS can be sent any time to the SFS Help Desk at helpdesk@sfs.ny.gov or by phone at (518) 457-7717 or (855) 233-8363 (toll free).

To access the Statewide Financial System (SFS), scan QR code or visit **sfs.ny.gov**

SFS



All grants management features in the SFS Vendor Portal are conveniently located under one section, labeled **Grants Management**.

SFS PREQUALIFICATION

Prequalification is required for all nonprofit organizations seeking grant funding from New York State.

Organizations that are not Prequalified at the CGRF grant application deadline will be *ineligible* for funding.

Active prequalification status is also required at contract signing and for payment.

STEP 1:
REGISTER IN SFS

- Email complete registration documents to the SFS Grants Management team: grantsmanagement@its.ny.gov
- Registration Documents:
  - Notarized registration form signed by organization head
  - Signed Substitute W-9 for your organization if you don't have an existing SFS Vendor ID #
- *Organizations with existing SFS Vendor IDs do not need to register again.*
- *Disclaimer: New York State Grants Management reserves 5-10 business days from the receipt of complete materials to process a registration request.*

For information, registration form, and instructions, scan QR code or visit:
grantsmanagement.ny.gov/register-your-organization

STEP 2:

ASSIGN USER ROLES IN SFS

- When your organization is registered in SFS, your primary contact will receive an enrollment email with login credentials and instructions on how to access SFS.

- Your primary contact will designate a Delegated Administrator for your organization to manage user accounts. Your Delegated Administrator will add users and user roles.

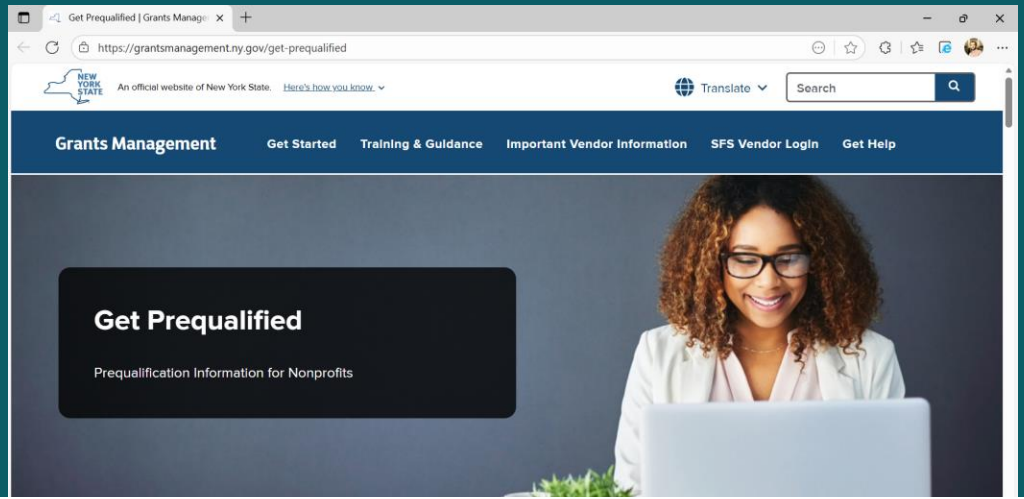
Prequalification Processor:
to apply for and review existing prequalification applications

Grants Contract Approver:
to review, approve, and sign grant contracts

STEP 3:

GET PREQUALIFIED

- Upload required documents and submit a Prequalification Application in SFS



To view instructions and checklists, scan QR code or visit:
grantsmanagement.ny.gov/get-prequalified

CHOOSING AN AGENCY

- **Note:** As part of the prequalification process, applicants will be asked to choose a State Agency. A Prequalification Specialist from the chosen Agency will evaluate the prequalification application.

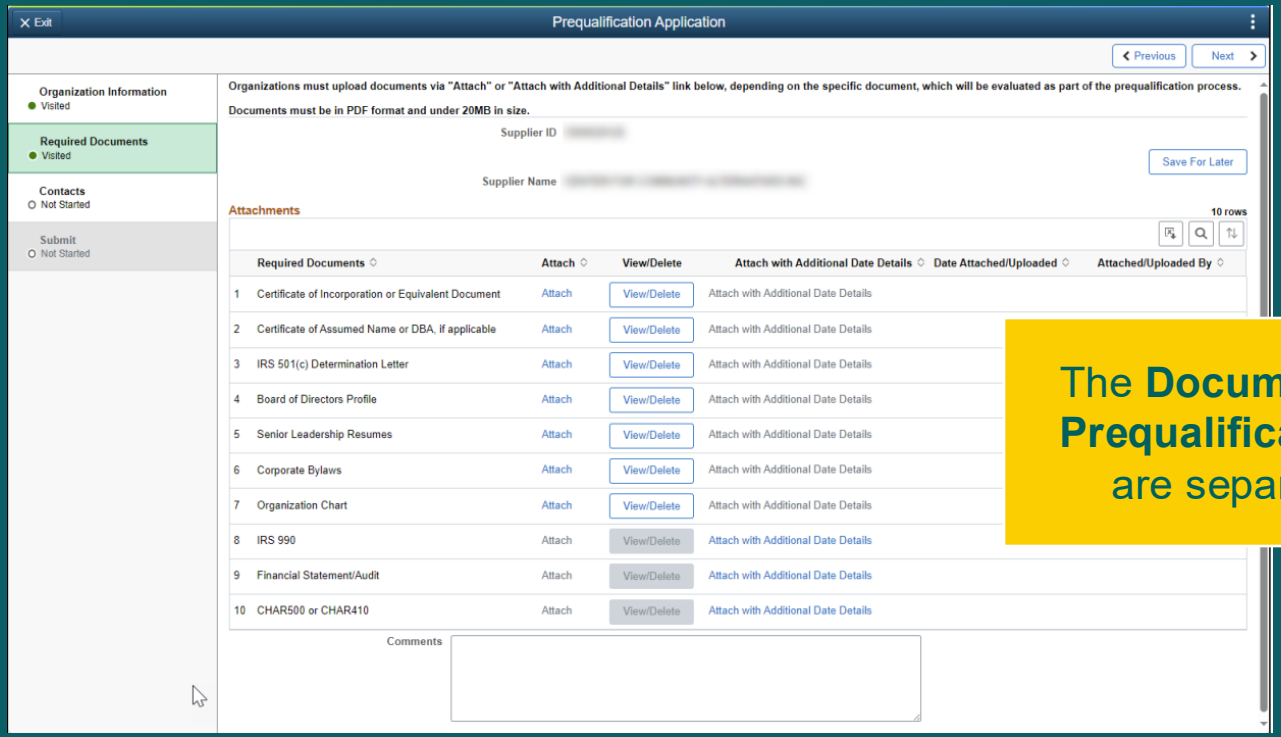
- **The Office of Cannabis Management is not one of the Agency choices; please choose the Agency that most closely aligns with your mission.**

TIP #1

- **Locate all documents that must be uploaded:**
  - Certificate of Incorporation or equivalent document
  - DBA Certificate (if applicable)
  - IRS 501(c) determination letter
  - IRS 990
  - Audit/Reviews and Findings
  - CHAR500 or CHAR410
  - Board of Directors Profile
  - Senior Leadership Resumes
  - Corporate Bylaws
  - Organization Chart

To view document examples under Helpful Resources, scan QR code or visit:
grantsmanagement.ny.gov/get-prequalified

UPLOADING REQUIRED DOCUMENTATION



The **Document Vault** and the **Prequalification Application** are separated for clarity.

NEW YORK STATE | Office of Cannabis Management

TIP #2

- **Prepare Policies & Procedures**
- Examples of required policies:
  - Anti-nepotism Policy
  - Staff Code of Conduct
  - Board of Directors Conflict of Interest Policy
  - Conflict of Interest Policy
  - Diversity Policy
  - Fiscal/Internal Controls Policy

Note: You are not currently required to upload these, but you may be asked for copies.

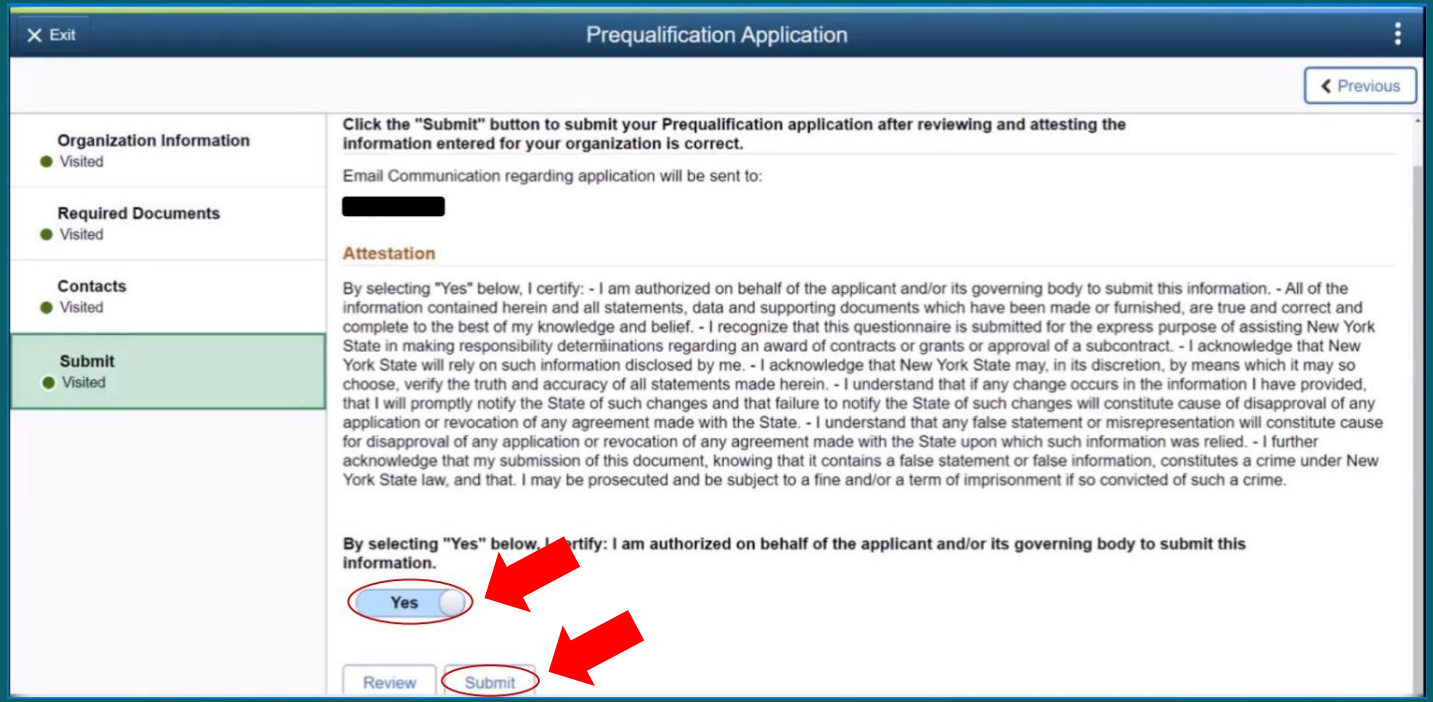
TIP #3

- Update Documents Annually
- **Prequalification expires**. If you have prequalified in the past, you must check to see its status.
- Three financial documents expire annually
  - IRS990
  - Financial Statement/Audit
  - Charities Bureau filing (CHAR500 or CHAR410)
- Current versions must be uploaded and submitted annually to maintain prequalification.

TIP #4

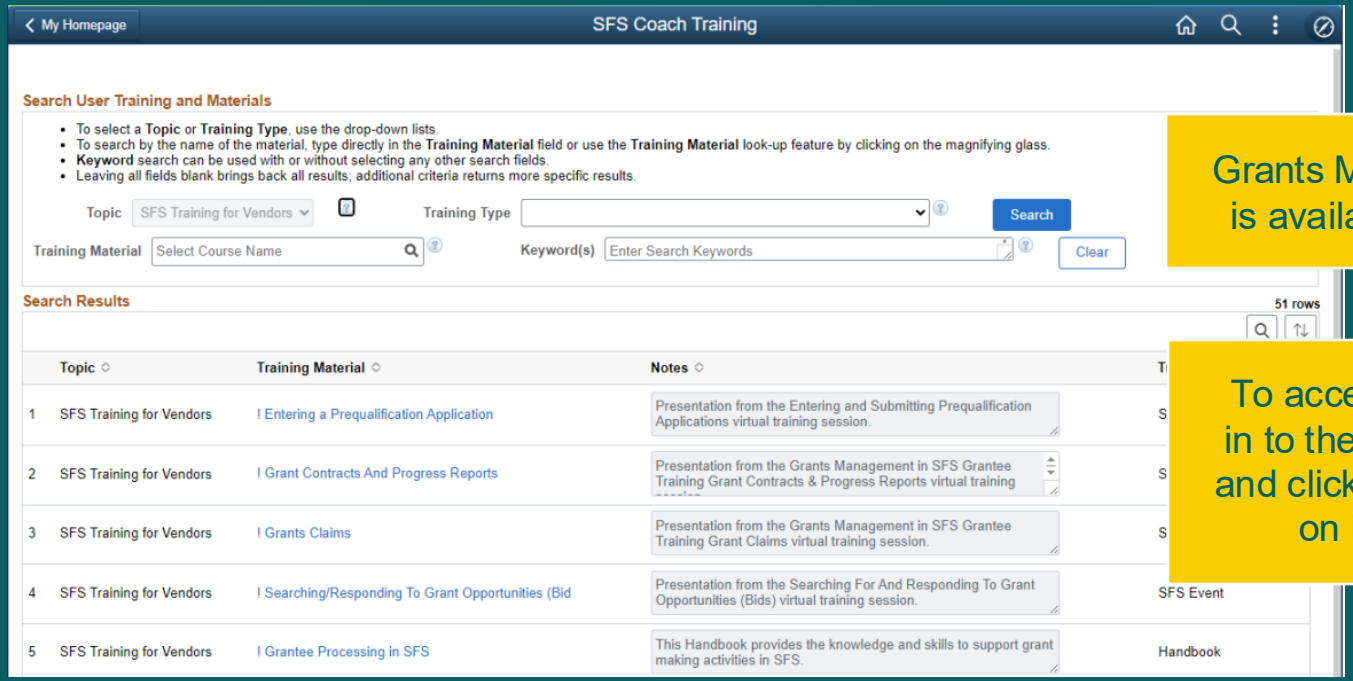
- Don’t forget – hit submit!
- Once you submit the application, your prequalification status will change to **In Review by Agency** and an automated email will be sent to the email addresses provided to **SFS IMMEDIATELY**.
- Applications with the following statuses are **not** Prequalified: **In Progress**, **In Review**, **Require More Information** or **Expired**.

DON'T FORGET TO HIT SUBMIT!



ON-DEMAND TRAINING

NEW REFERENCE GUIDE – INFORMATION TO SUPPORT GRANTEES



Grants Management training is available in SFS Coach.

To access SFS Coach, log in to the SFS Vendor Portal and click the **SFS Coach** tile on My Homepage.

NEW YORK STATE | Office of Cannabis Management

SUPPORT CALLS & THE SFS HELP DESK

- Support calls are available **each Wednesday** to:
  - Discuss questions grantees have based on their use of SFS for grant management activities.
  - Share information on specific topics.

- In addition to the support calls, questions regarding SFS functionality can be submitted at any time to the SFS Help Desk.
  - **Email: helpdesk@sfs.ny.gov**
  - **Phone:** (518) 457-7717 or (855) 233-8363 (toll free)
  - Through the SFS Support Title in the SFS Vendor Portal

SFS Virtual Support Calls

Grants Management in SFS: Support Call (Grantees)

May 15, 2024 11:00 a.m. - 12:00 p.m.

Webinar topic: Grants Management in SFS Guidance for Applicants and Grantees - Prequalification

Login Details will be provided shortly.

You are invited to participate in a virtual Grants Management in SFS: Post Go-Live Support Call. The purpose of this call is to:

- Discuss questions grantees have based on their use of SFS for grants management activities.
- Share any relevant reminders, tips, or known issues.

This call is intended for grantees using grants management functionality in SFS.

As a reminder, the Troubleshooting Tips for SFS Users guide provides a list of basic troubleshooting tips, reminders, and contact information for users who are unable to log in to the system or need assistance with the system.

Upcoming Support Calls

May 22, 2024 11:00 a.m. - 12:00 p.m.

Webinar topic:
Grants Management in SFS Guidance for Applicants and Grantees

May 29, 2024 11:00 a.m. - 12:00 p.m.

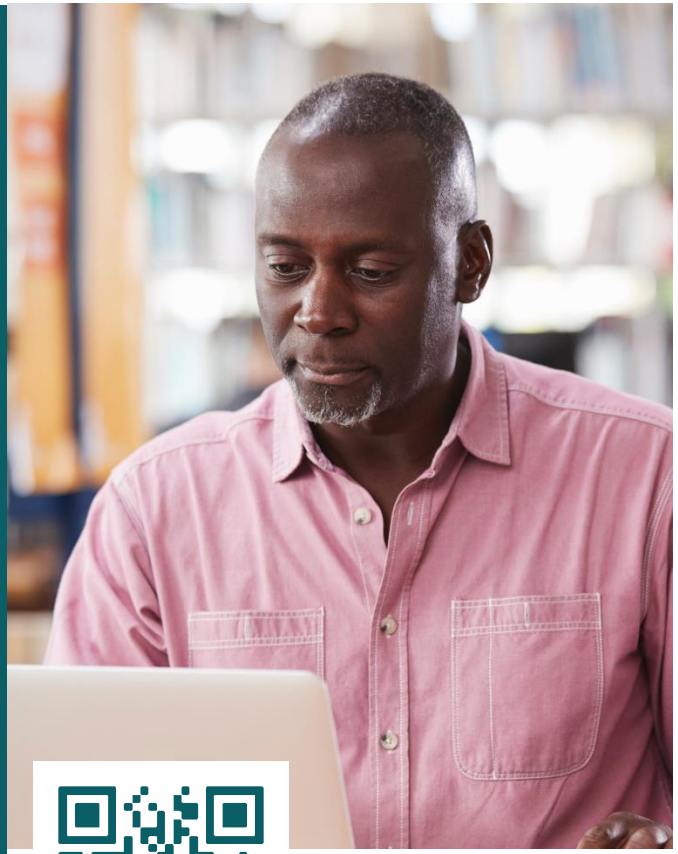
Webinar topic:
Grants Management in SFS Guidance for Applicants and Grantees

Scan the QR code to access the **Grants Management** website.

HOW TO APPLY: OCM EGRANTS

EGRANTS

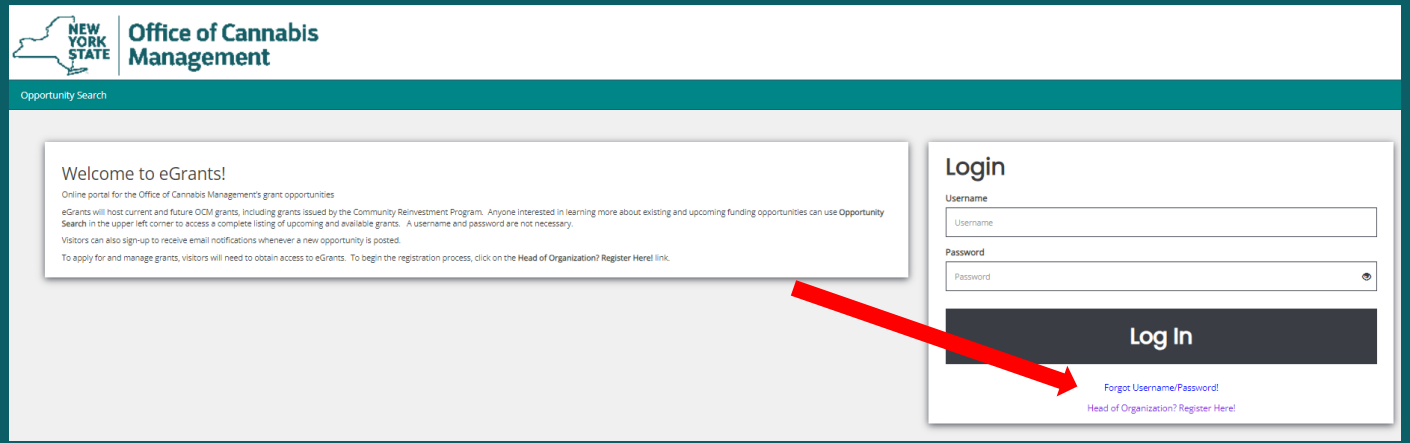
- OCM utilizes eGrants for grant application submission and management
- eGrants registration will open in early 2026.
- Registration takes 3-5 days to complete
- RFA to be published in early 2026.



Scan the QR code to view **eGrants**.

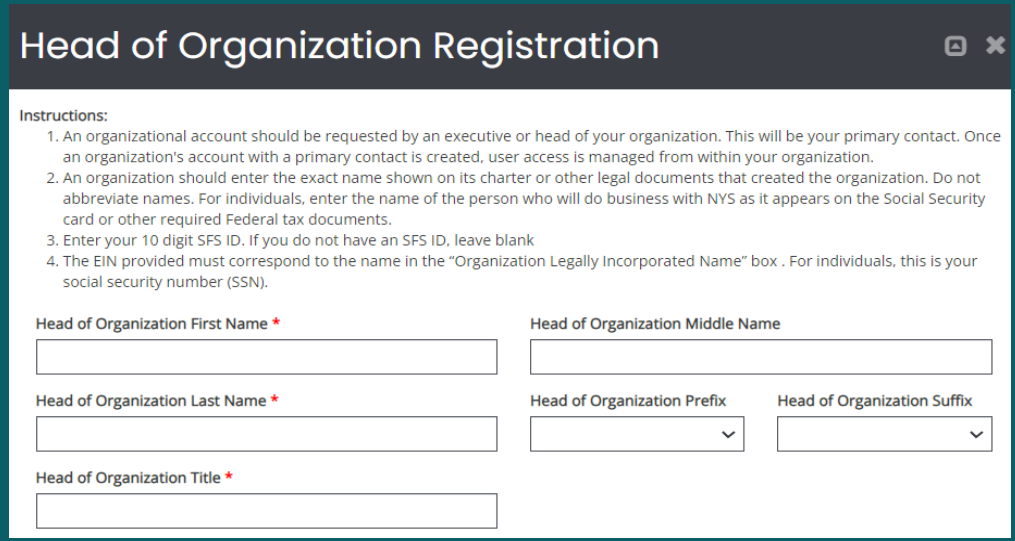
REGISTRATION OVERVIEW

- The Head of Organization for the entity seeking eGrants access must complete the Registration process. The Head of Organization is typically the Chief Executive Officer, Chief Operating Officer, or an individual with a similar title.
- Click the **Head of Organization? Register Here!** link get started.



ONLINE REGISTRATION FORM

- The Head of Organization will complete the online Registration form and click the **Register** button at the bottom of the page to submit their request.
- Complete all Required fields.
- Provide a Head of Organization Email address you check regularly.
- Store your proposed credentials in a safe place. You will need them if access is granted.



If you do not have a SFS Supplier ID, leave the field blank. Assistance will be provided during the review process.

SUPPORTING THE COMMUNITY REINVESTMENT GRANTS FUND

BUY LEGAL CANNABIS

- After locating a dispensary, look for the **Dispensary Verification Tool**. All licensed dispensaries are issued a Dispensary Verification Tool which is posted in the storefront.

- Medical Dispensaries have a similar tool

Scan the QR code to be directed to a list of all licensed NYS adult-use cannabis retail dispensaries.

HOW TO REPORT AN ILLICIT DISPENSARY OR ISSUE WITH A CANNABIS PRODUCT

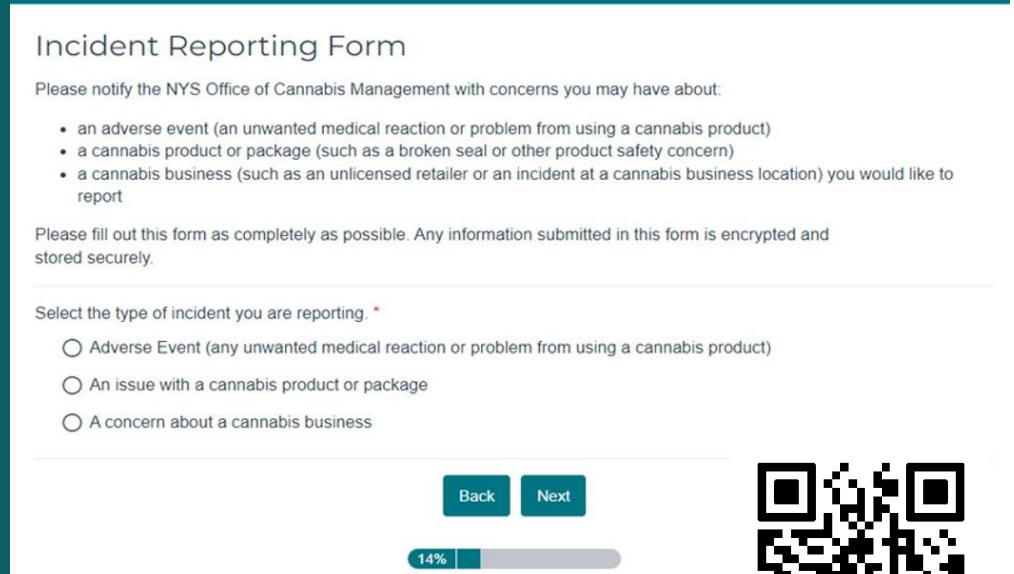
Adverse Health Events
Troublesome or undesired medical occurrence or symptom

Concerns about Cannabis Businesses
Unlicensed locations, sales to minor or consumption in unauthorized areas

Concerns about Cannabis Products
Product safety, mislabeling, formulation or expired products

NEW YORK STATE | Office of Cannabis Management

Incident Reporting Form



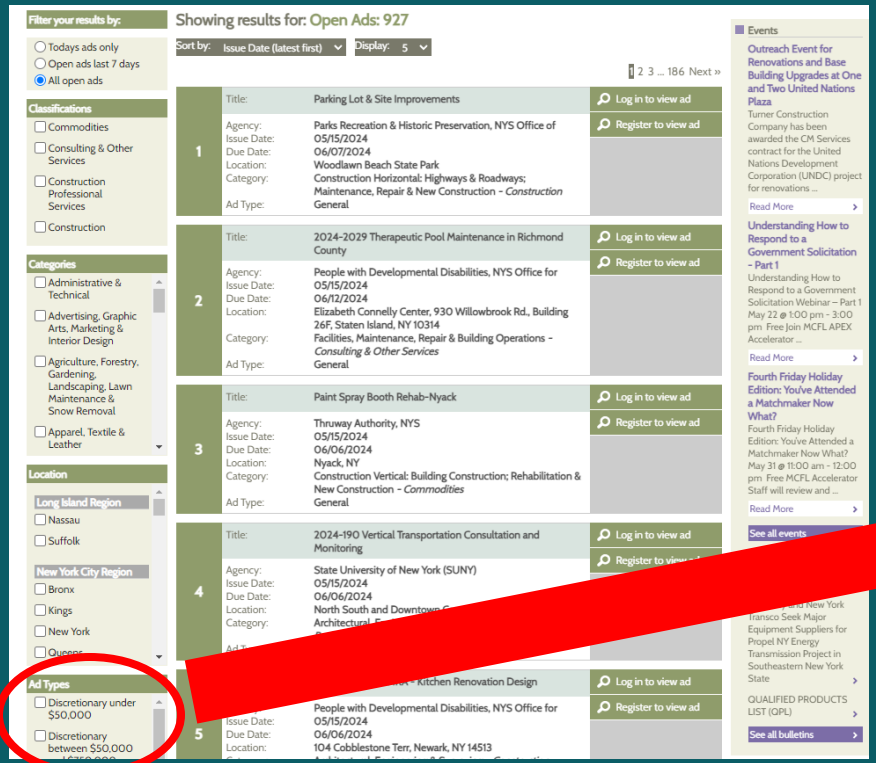
To report a suspected violation or complaint, scan the QR code to the right or visit **cannabis.ny.gov/report-an-incident**

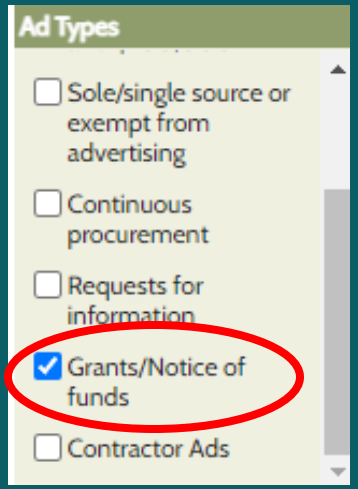
WHERE CAN I FIND OPPORTUNITIES?

FUNDING OPPORTUNITIES

- Published online in the **NYS Contract Reporter** and agency website
- Outlines the entire grant program – goals, requirements, measures, and total amount of funding
- Includes details on the application process

FUNDING OPPORTUNITIES





NYS OFFICE OF FAITH & NON-PROFIT SERVICES

- The New York State Office of Faith and Nonprofit Development Services is a key resource for faith-based and nonprofit organizations across the state.

- Its main goal is to empower these organizations by providing essential information, facilitating access to state grants, and enhancing their capacities, all to create a more inclusive and supportive environment for all New Yorkers.

- The Office hosts Contract Management Specialists to support organizations in navigating the state grants process, share timely funding opportunities and offer personalized support every step of the way.

STAY CONNECTED TO OCM

- Sign up for OCM email updates at: **cannabis.ny.gov**
- Connect with the OCM Community Affairs team: **events@ocm.ny.gov**
- Follow OCM on social media: **@nys_cannabis**

NEW YORK STATE | Office of Cannabis Management

QUESTIONS?