

Licensed retailers who purchase cannabis products from suppliers (Distributors, microbusinesses, cooperatives, Registered Organizations Dispensing (RODs), or Registered Organizations Non-Dispensing (RONDs)) are required to pay in full for the purchase no later than 30 days from the date of delivery.

Suppliers **must** report to the Office of Cannabis Management (Office) any retail licensee who, after 30 days from delivery date, still has an outstanding balance due for a credit purchase.

**The C.O.D. reporting platform is restricted to suppliers only.**

**A link to the platform and login credentials is required to access the platform.**

**Credentials have been provided to each supplier via:**

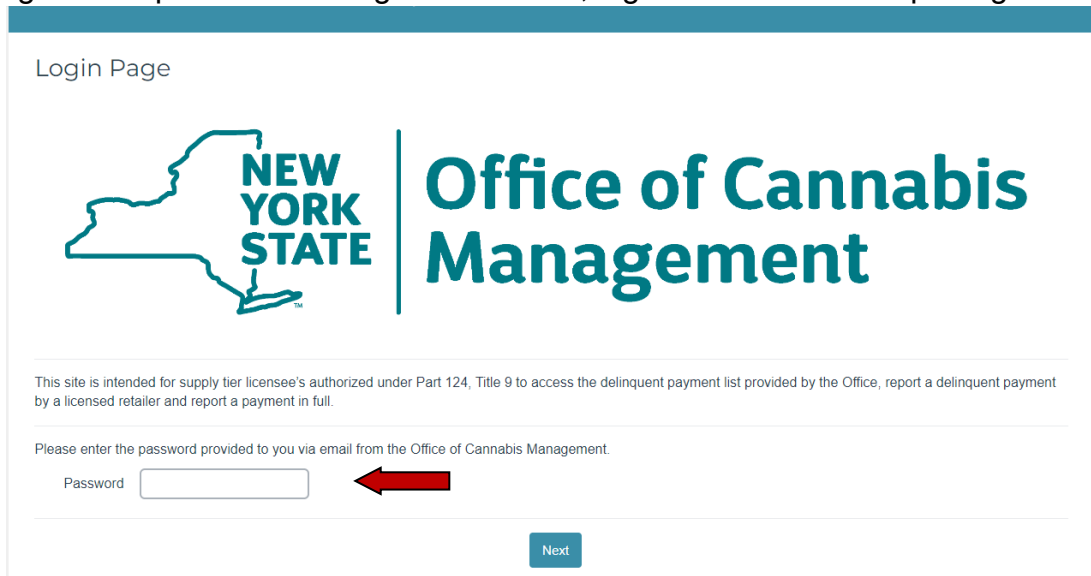
- **an email sent from New York State Office of Cannabis Management to the suppliers contact email on file with the Office or**
- **the welcome packet provided to you when your license was approved (if license approval was received after March 18, 2024).**

**\*\*\*Do not share link or login credentials with anyone\*\*\***

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## A. VIEW THE C.O.D. LIST

1. Using the link provided and login credentials, log into the C.O.D. Reporting Platform.



The screenshot shows the login page for the C.O.D. Reporting Platform. At the top, it says "Login Page". Below that is the New York State logo and the text "Office of Cannabis Management". A disclaimer states: "This site is intended for supply tier licensee's authorized under Part 124, Title 9 to access the delinquent payment list provided by the Office, report a delinquent payment by a licensed retailer and report a payment in full." Below the disclaimer, it says "Please enter the password provided to you via email from the Office of Cannabis Management." There is a "Password" label and an input field. A red arrow points to the input field. At the bottom right, there is a "Next" button.




- 2. Click the link to view the current C.O.D. list.

Cash on Delivery (C.O.D.)

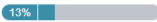
Supplier Information

This reporting process is specific to license suppliers (Adult-Use Conditional Cultivators, Conditional Processors, Distributors, Microbusiness, Cooperatives, Registered Organizations Dispensing, or Registered Organizations Non Dispensing) pursuant to 9 NYCRR Part 124 Section 124.2.

[Click for current C.O.D. List](#) 

1. Your License Number \*  begin typing your license number or entity name and select from the list.

Reports of retailers with delinquent payments will appear on the C.O.D. list following document review and approval by the Office. The C.O.D. list is updated every Wednesday. If you have questions about the C.O.D. list or reporting procedures, please contact the Office at [CODReporting@ocm.ny.gov](mailto:CODReporting@ocm.ny.gov)

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- 3. You will be directed to a PDF version of the C.O.D. list for viewing.